

WPGU CONSTITUTION

ARTICLE I: Name

The name of this organization shall be WPGU.

ARTICLE II: Purpose

This organization shall operate a carrier-current radio station at the University of Illinois for the following purposes:

Section A--Primary Purposes:

1. To provide a programming service to the residents of University Residence Halls.
2. Where deemed feasible and advisable by WPGU, to provide a programming service to other organizations; however, WPGU shall incur no financial responsibility for this service.
3. To provide an informational outlet for campus organizations.
4. To keep the students up to date on news events.

Section B--Secondary Purposes:

1. To provide experience for persons interested in the radio broadcasting field.
2. To allow for full development of the individual through participation in an extra-curricular activity.

ARTICLE III: Membership

Section A--Qualifications: Any student in good standing with the University of Illinois may become a member of the organization.

Section B--Classes: There shall be four general classes of members of this organization:

1. Probationary members: Probationary members are those persons who have been affiliated with the organization for less than six weeks and/or who have not obtained the approval of their department head for promotion to staff status. A probationary member may be dismissed from the organization by the head of his department only. He may appeal his dismissal to the managerial council which shall sit as a court of appeal.
2. Staff members: Staff members are those persons who have served their probationary term and have been approved for promotion by their department head. A staff member may be dismissed from the organization by the head of his department only. He may appeal his dismissal to the managerial council, which shall sit as a court of appeal.

3. **Supervisory staff:** This group shall be composed of those staff members who head the several divisions within each department.
 - a. **Appointment--** Supervisors shall be appointed by the Station Manager upon the recommendation of the appropriate department manager.
 - b. **Recall--**A supervisor may be recalled and removed from his position by the Station Manager, upon recommendation of the department manager concerned, for failure to fulfill the duties assigned to him or for conduct which shall be adjudged to be detrimental to the best interests of the station.
4. **Managerial council:** The managerial council shall consist of the station manager, chief engineer, program director, commercial manager, and treasurer.

Section C--Voting Rights: Voting rights shall accrue to probationary, staff, supervisory, and managerial members as hereinafter stated.

ARTICLE IV: Meetings

Section A--General Staff Meetings: Each semester, on the Sunday following registration week, there shall be a general staff meeting, the purpose of which shall be to acquaint prospective staff members with the station, to assign and interview personnel, and to outline station goals.

Section B--Departmental Meetings: Once each month, the Engineering, Commercial, and Program departments shall hold staff meetings for communications and legislative purposes. All persons of probationary, staff, supervisory and managerial status shall have a vote on constitutional amendments, recommendations to management, and other matters.

Section C--Supervisory Meetings: Once a week, the managerial and supervisory staffs shall meet for purposes of communication and recommendation.

Section D--Managerial Meetings: Weekly managerial meetings shall be held at the times and for the purposes hereinafter stated.

ARTICLE V: Managerial Council

Section A--Designation: The managers shall be the Station Manager, Chief Engineer, Commercial Manager, Program Director, and Treasurer.

Section B--Qualifications: All managerial council members shall have been staff members for at least one semester.

Section C--Duties: All managerial council members shall serve as members of the Appointment Board, except as hereinafter stated.

1. **Station Manager:** The duties of the station manager shall be to execute policy as formulated by the managerial council; to supervise, in general, the operation of the station in conformance with the policies established within this constitution, its amendments, the operational policies established by the managerial council,

and the master budget; to establish his administrative operating budget for incorporation into the master station budget; to preside as chairman at meetings of the managerial council and weekly supervisory communications meetings; to maintain relations with other college radio stations and professional organizations; to appoint and recall supervisory staff members on recommendation of the department manager concerned, and with the consent of the managerial council; to direct publicity and public relations; and to approve non-budgeted expenditures up to \$5.00 in each instance.

2. Chief Engineer: The duties of the Chief Engineer shall be to construct and maintain or assemble a staff to construct and maintain all station equipment; to exercise general supervision over the technical aspects of station operation; to execute managerial council policy in technical matters and to make policy where none exists; to monitor the engineering and operational activities of the station for compliance with FCC(Federal Communication Commission) rules and regulations and take corrective action when necessary; to preside as chairman at monthly departmental meetings; to promote probationary engineers to staff status; to establish an engineering departmental budget for submission to the managerial council for approval; to operate his department within the approved budget.
3. Commercial Manager: The duties of the Commercial Manager shall be to sell time to and maintain relations with sponsors, both local and national; to supervise the writing of and to be responsible for the availability of all commercial copy to be read on the air and all transcribed commercials; to execute the policy of the managerial council in commercial matters and to establish policy where none has been stated; to preside as chairman at monthly departmental meetings; to establish a commercial departmental budget for submission to the managerial council for approval; to operate his department within the approved budget.
4. Program Director: The duties of the Program Director shall be to supervise all programming; to execute the policy of the managerial council with respect to programming; to make policy decisions on programming where the managerial council has expressed no policy; to preside as chairman at monthly departmental meetings; to promote probationary announcers and newscasters to staff status; to obtain public service materials and programs; to be directly responsible for the quality and conformance to FCC regulations of material broadcast over WPGU; to assign air time to announcers and newscasters; to establish a program departmental budget for submission to the managerial council for approval; to operate his department within the approved budget.
5. Treasurer: The duties of the Treasurer shall be to maintain signature authority--subject to managerial council approval-- over all disbursements; to receive and deposit all monies which shall be due WPGU; to maintain complete financial records for the station; to prepare, in writing, a complete statement of financial condition at the end of each month, and also at the end of each semester; to establish a departmental budget for submission to the managerial council for approval; to operate his department within the approved budget.

the managerial council for approval; to operate his department within the approved budget; to provide for unity and economy in all station purchasing by making all purchases.

Section D-- Appointment of Managerial Council Members:

1. Appointment Board: Managerial council members shall be appointed by a board made up of the Station Advisor, as chairman, and four or five of the following managers as members: station manager, chief engineer, commercial manager, program director, and treasurer. The member whose position is being filled shall not be a member of the Board if he is repetitioning for the position. One member shall be appointed secretary.
2. Time of Appointment: The various offices shall be filled at the following times:
 - Station Manager.....10th week of fall semester
 - Commercial Manager....11th week of fall semester
 - Treasurer.....12th week of fall semester
 - Program Director.....11th week of spring semester
 - Chief Engineer.....12th week of spring semesterThe day of the week and time of the meeting shall be designated by the Station Advisor.
3. Method of Appointment:
 - a. Petition--The Station Manager shall post on the bulletin board, one week before the specific appointment meeting, a notice informing all personnel that petitioning for the specific office is open. The notice shall list the qualifications of the office and give sufficient information to allow all persons qualifying to petition.
 - b. Selection--Petitions shall be reviewed and petitionees will be interviewed by the Appointment Board and the new manager will be selected by a majority of the votes of the Appointment Board.
4. Term of Office: The term of office for each Managerial Council member shall be terminated at noon five days after the meeting of the Appointment Board. This will necessitate a manager's repetitioning for his office should he wish to succeed himself. The effective date of term of office shall be at noon five days after the meeting for the newly-elected manager.
5. Special Appointment: In the event a position is vacated before the time of appointment for that office as stated in subsection 2 of this section, the Station Advisor shall call a special meeting of the Appointment Board to fill the vacancy, using the standard appointment procedure.

Section E--Recall of Managers:

1. A member of the Managerial Council may be recalled and removed from office by a $2/3$ vote of the Managerial Council, the person in question being a non-voting member, after due cause has been shown and the person concerned given a fair change to reply to the charges.
2. Institution of recall: Recall of a manager may be instituted by: A petition calling for recall signed by at least $1/2$ of station members of staff status and above; or a petition for recall signed by $3/4$ of the supervisory staff.

Section F--General duties and responsibilities: The managerial council shall: create the over-all station goals to which its activities will be directed; determine the length of the broadcast day; approve transmitter installation; maintain inter-organizational relations; formulate general operational policy; act as a court of appeal in demotion or dismissal for probationary, staff, and supervisory personnel, as outlined in Article III, Section B, subsections 1 and 2; to review the individual departmental budgets and comprise a master budget from them; to monitor and review the execution of the individual departmental budgets; to approve expenditures other than those budgeted for over \$5.00.

Section G--Secretary: One member of the managerial council shall be chosen secretary of that group and he shall keep minutes of all managerial meetings. All procedural matters not covered specifically in this Constitution shall be governed by Roberts Rules of Order, Revised.

ARTICLE VI: Station Advisor

Section A--Qualifications: The station advisor shall be a member of the University of Illinois staff excluding any members of this staff who are associated with the academic department of Radio and Television Journalism.

Section B--Term of Office and Method of Selection: The station advisor shall be elected by a majority vote of the Managerial Council during the 13th week of the fall semester. He shall serve a term of one year.

Section C--Duties: The Station Advisor shall aid the station management in policy determination and shall insure operation of the organization in conformity with University regulations.

Section D--Meetings: The managerial council shall meet with the Station Advisor at least monthly.

ARTICLE VII: Standard Operating Procedure Booklets

Each department shall maintain a standard operating booklet for that department. The purpose of the booklet shall be to inform station members of the policies of each department. The booklet shall list the supervi-

ory positions maintained in each department, and the duties of each supervisor. It shall also outline the standard procedures and policies to be followed by the individual departments. The manager of each department shall present major changes in the booklet to the managerial council for approval. All major policy or procedural changes incorporated into each departmental booklet shall be approved by the managerial council.

ARTICLE VIII: Amendment

By majority vote of the Managerial Council or on petition of $1/3$ of the probationary and staff members, amendments to this Constitution may be placed before the staff at the communications meetings. If ratified by $2/3$ of the probationary and staff members, the amendments shall take effect on the date specified in the amendments.

***This Constitution as amended
April 5, 1959